

Oklahoma Borough Meeting  
September 9<sup>th</sup>, 2024 – 7:00 pm  
Oklahoma Borough Building

Meeting called to order with the Pledge of Allegiance by President Joe Cali.

Roll call taken: Present: President Joe Cali, Councilman Chuck Blair, Councilman Chris Glavan, Mayor Amy Blair, Solicitor Tim Miller, Mr. Braun and Jessica Brett from L.S.S.E and Secretary Alecia Sherbondy.

Absent: Vice President Adam Lockhart, Councilman John Knittel and Zoning/Code Enforcement Officer Brenda Troup.

**ACKNOWLEDGMENT OF VISITORS:** Danny Ferrero, Joyce Spillers and Cedric Stopansky – observe.

Rob and Rita McClain asked questions regarding a letter they received from the zoning/code enforcement officer. In addition, Rob McClain provided a copy of the cab card for his truck to Council and the Mayor.

Matthew and Stacy Borichevsky – Matthew stated that Judge Yakopec would like the case regarding the fence installation withdrawn but the borough's zoning/code enforcement officer allegedly does not want to withdraw the case. Matthew also stated Judge Yakopec has asked him to call Judge Yakopec on Tuesday with the decision of council. If no decision is made Matthew claims the decision of Judge Yakopec will be with the defendants, and he will be permitted to keep his fence.

**MINUTES:** Motion made by Mr. Blair to adopt the minutes from the August Council Meeting. Second by Mr. Glavan. Motion carried.

President Cali revised the committee appointments: Streets, Sewers and Solid Waste – Adam Lockhart (chair) and John Knittel, Finance – Chris Glavan (chair) and Chuck Blair, Parks and Recreation – Chuck Blair (chair) and Adam Lockhart, Public Safety, Streetlights and Ordinance Committee – President Cali (chair) and Chris Glavan, Human Resources – John Knittel (chair) and President Cali.

**SOLICITORS REPORT:** The COVID funds must be allocated by the end of 2024 and spent within the next two years. The Council can transfer the funds to the General Fund. The solicitor will determine whether a resolution is need and report at the October meeting.

Motion made by Mr. Glavan to approve the solicitor's report. Second by Mr. Blair. Motion carried.

**ENGINEER'S REPORT:** A monthly report was provided to Council and the Mayor.

The 2024 Paving Project is complete. An invoice from Nagy was received in the amount of \$83,600.00 for approval.

Several residents were concerned with a sewage odor in their homes during the CCTV project. After contacting LSSE this was found to be normal and lasts a minimal amount of time.

Motion made by Mr. Blair to approve the engineer's report. Second by Mr. Glavan. Motion carried.

**MAYOR'S REPORT:** The Pennsylvania State Police and Oklahoma Volunteer Fire Department have been notified that the borough trick or treat will be held on Thursday, October 31<sup>st</sup>. In addition, both were invited to attend monthly meetings.

Mayor Blair provided information on several upcoming events being held by State Representative, Jill Cooper.

A list of important dates for the general election was reviewed.

Mayor Blair is working with State Representative, Jill Cooper to recognize a young borough resident for her efforts in collecting pajamas for Children's Hospital.

Discussion was held regarding the young male resident that has been notified in the past about his dangerous and destructive behavior at the park.

Motion made by Mr. Blair to approve the mayor's report. Second by Mr. Glavan. Motion carried.

**ZONING/ORDINANCE ENFORCEMENT REPORT:** Copies of the August report were provided to Council.

Motion made by Mr. Glavan to approve the Zoning/Code Officer's report. Second by Mr. Blair. Motion carried.

**SECRETARY'S REPORT:** The 2023-2024 Workers Compensation Insurance Audit was completed on September 3<sup>rd</sup>.

The Westmoreland County Tax Collection PSD Delegates need to be updated.

A quote from Sikora Plumbing to repair the storm drain at the end of Walnut Street was received.

The Secretary made a request to review the street opening ordinance.

Motion made by Mr. Blair to approve the Secretary's report. Second by Mr. Glavan. Motion carried.

**TREASURER'S REPORT:** The bank reconciliation for the period ending 8/31/2024 is as follows:

General Fund - \$269,001.43

Sewer Fund - \$453,757.03

Liquid Fuels - \$57,358.40

Special Road Fund - \$216,968.85

Motion made by Mr. Glavan to approve the Treasurer's report. Second by Mr. Blair. Motion carried.

**TAX COLLECTOR'S REPORT:** The amount of taxes deposited in the month of August:

Wage - \$13,630.79

Real Estate - \$358.14

Motion made by Mr. Glavan to approve the Tax Collector's report. Second by Mr. Blair. Motion carried.

**READING OF THE BILLS:** Copies of the check registers were provided to the Council and the Mayor. In addition, the following invoices have been received:

To be paid from the General Fund:

In addition, an invoice has been received from Estermyer & Associates in the amount of \$100.00 for setting up the IRA deductions in the borough's payroll program.

Motion made by Mr. Glavan to approve the bills. Second by Mr. Blair. Motion carried.

**COMMUNICATIONS:** The audit for the period of period March 1, 2023, through February 29, 2024, of Oklahoma Borough Tax Collector, Joyce Spillers was received.

Information regarding the Alle-Kiski Intergovernmental Council was received.

An invoice was received in the amount of \$775.84 to renew the borough's website with Stephanie Motchar. There was an increase from last year.

A dinner and meeting notice was received from the Westmoreland County Borough's Association was received.

**COMMITTEE REPORTS:**

**STREETS/SEWERS/SOLID WASTE:** No report.

**FINANCE:** No report.

**PARKS AND RECREATION:** Mr. Blair should have an update on the grant for the parking lot by the October meeting.

There were approximately 8 people who attended the September Movie in the Park. The next movie is scheduled for October 5<sup>th</sup>.

The grills are scheduled to be delivered Friday.

There was a sewer backup at the park pavilion during a rental. The restrooms were not able to be used so the rental fee was refunded. Sikora Plumbing and Excavating repaired the line and provided pictures of the damage. It appears that the damage was caused by the camera electric line installation. The solicitor was asked to contact 2Krew regarding the damage.

An estimate to repair the storm drain at the end of Walnut was received from Sikora Plumbing and Excavating in the amount of \$2,700.00.

In addition, a manhole is damaged and leaking near the playground.

**PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES:** President Cali has been working to improve several borough ordinances.

The solicitor presented Council and the Mayor with two memos regarding revisions to a zoning ordinance pertaining to borough streets. To make the revisions a traffic study will need to be performed. The discussion was tabled to allow time for further research to be performed.

**HUMAN RESOURCES:** Stop signs were ordered but are not ready for pick up. The stop sign on Chambers Street has been replaced.

The zoning/code enforcement officer sent a letter regarding vegetation covering a stop sign. The property owner trimmed back some vegetation but not the tree in violation.

The storm drains throughout the borough need to be cleaned. A suggestion was made to have the maintenance employee drive the borough to report potential issues.

**EMERGENCY MANAGEMENT COORDINATOR REPORT:** No report.

**PRESIDENTS REPORT:** An updated quote for a new truck purchase was received.

**OLD BUSINESS:** Motion made by Mr. Blair to appoint Mr. Glavan as the Westmoreland County Tax Collection PSD Delegate, Mr. Blair as first alternate and President Cali as second alternate. Second by Mr. Glavan. Motion carried.

**NEW BUSINESS:** There was discussion regarding concerns and revising the existing borough website.

Motion made by Mr. Blair to have Mr. Glavan to take over the borough website. Second by President Cali. Motion carried.

There was discussion regarding a minor's dangerous and destructive behavior at the park. The mayor will discuss the situation with the minor's foster's parents.

Motion made by Mr. Blair to approve the quote from Sikora Plumbing and Excavating in the amount of \$2,700.00 to repair the storm drain at the end of Walnut Street. Second by Mr. Glavan. Motion carried.

Motion made by Mr. Blair to approve LSSE to perform a highway study on Thorn Street, Vista Drive, Sheridan Road, Grove Street and Walnut Street. Second by Mr. Glavan. Motion carried.

Motion made by Mr. Blair to pay CJ Nagy in the amount of \$86,300.00 for the 2024 Paving Project contingent on LSSE's recommendation of payment. Second by Mr. Glavan. Motion carried.

Mr. Blair is working to obtain an estimate to repair the playground surface.

Mr. Blair discussed dragging the ballfield with Mr. Mowers. It was determined that the borough does not have the proper equipment to drag the field.

**PUBLIC COMMENT:** Cedric Stopansky expressed concern regarding speeding on Orr Avenue and Hancock Avenue.

Motion made to adjourn by Mr. Blair. Second by Mr. Glavan. Motion carried.

Meeting adjourned at 8:15 p.m.

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Joseph Cali, President

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Alecia Sherbondy, Secretary